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Odisha Forest Development Corporation Ltd

(A Government of Odisha Undertaking)

CIN-U02005OR1962SGC000446

Regd. Off: A/84 Kharavel Nagar, Unit-III, Bhubaneswar, Odisha, PIN751001

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No. 5145

Date: 25.03.2021

**Tender for Supply and Installation of Eco-Friendly Luxury Tents at Six
Ecotourism Destinations in Odisha**

The Managing Director, Odisha Forest Development Corporation Ltd. invites bid from reputed firms/ manufacturers / authorized distributors/ dealers for Supply and Installation of Eco-Friendly Luxury Tents at Ecotourism Destinations in Odisha. The Tender document containing the details of Document fees, EMD, preparation of the bid and terms & conditions of the Tender is available at the website of the Corporation which can be downloaded from the website of the Corporation at www.odishafdc.com. The Last date of submission of the Tender is 20.04.2021 upto 1.00 P.M. OFDC reserves its right to amend/modify/cancel any of the scope and terms and conditions of this tender without assigning any reason thereof.

Sd/-

Managing Director

Tender for
Supply and Installation of Eco-Friendly
Luxury Tents at Six Ecotourism Destinations
in Odisha

No: 5145 Date: 25.03.2021

Disclaimer

The information contained in this Tender Document or subsequently provided to Bidder(s) whether verbally or in documentary form by or on behalf of the Odisha Forest Development Corporation Ltd or any of their employees or advisors, is provided to the Bidder(s) on the terms and conditions set out in this Tender Document and all other terms and conditions subject to which such information is provided.

This Tender Document is not an agreement / contract and is not an offer or invitation by the Tendering Authority to any party other than the bidder who are eligible to submit the Bids ("Bidders"). The principle of this Tender Document is to provide the Bidder(s) with information to support the formulation of their Proposals. This Tender Document does not purport to contain all the information each Bidder may entail. This Document may not be apposite for all persons, and it is not possible for Tendering Authority, its employees, or advisors to consider the investment objectives, financial situation, and needs of each Bidder who reads or uses this Tender Document. Each Bidder should conduct its own investigations and analysis and should check the accuracy, reliability and completeness of the information in this Document and where necessary obtain independent advice from appropriate sources. The Tendering Authority, its employees and advisors make no representation or warranty and shall incur no liability under any law, statute, rules or regulations as to the accuracy, reliability or completeness of this Document. The Tendering Authority may in its absolute discretion, but without being under any obligation to do so, update, improve or supplement the information in this Tender Document.

Tender for Supply and Installation of Eco-Friendly Luxury Accommodation Units at Selected Locations in Odisha on Turnkey Basis

Table 1: Tender Schedule

| | |
|---|--|
| Issuing Authority | Managing Director, Odisha Forest Development Corporation Ltd |
| Date of Issue | 25.03.2021 |
| Last date of receiving queries through Email of OFDC Ltd at general@odishafdc.com | 08.04.2021 up to 3.30 PM |
| Date of Pre-Bid Meeting | 09.04.2021 at 11.00 a.m |
| Last date and time for submission of bids | 20.04.2021 up to 1.00 PM |
| Date and time for technical bid opening | 20.04.2021 at 3:30 PM |
| Date and time for technical presentation | To be intimated separately |
| Date and time for financial bid opening and evaluation | To be intimated separately |

THE MANAGING DIRECTOR, ODISHA FOREST DEVELOPMENT CORPORATION LTD. invites proposals from reputed firms/ manufacturers / authorized distributors/ dealers for Supply and Installation of Eco-Friendly Luxury Tents at Ecotourism Destinations in Odisha.

Interested bidders may download the tender document from the website of the Corporation at www.odishafdc.com.

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1. Introduction:

- 1.1. **The Wildlife organization F&E Department, Government of Odisha** (hereinafter referred to as “PCCF (Wildlife)& CWLW” aims to develop Odisha as one of most preferred ecotourism destinations in India. Concerted efforts are being put in place to position the State prominently in the domestic and international tourist destination Center markets. One of the initiatives being undertaken by PCCF (Wildlife)& CWLW is to set-up eco-friendly tents at different ecotourism destinations in Odisha.
- 1.2. In this background, the Managing Director, OFDC Ltd has been authorized to procure the Eco-friendly Luxury Tents on behalf of P.C.C.F (Wildlife) & CWLW, Odisha and supply to Six Ecotourism destinations in Odisha. Therefore, proposals are invited from reputed firms/ manufacturers / authorized distributors/ dealers for supply and installation of eco-friendly luxury tents (hereinafter referred to as “Eco-Friendly Luxury Tents” or “Tents” or “Accommodation Units” or “Product”) at Six Ecotourism destinations in Odisha on turnkey basis.

2. Scope of Work:

- 2.1 The Bidder (hereinafter referred to as “Bidder” or “Supplier” or “Manufacturer”) is to supply and install 47 (Nos.) of Eco-Friendly Luxury Tents on Turnkey Basis at the following locations (Table 1).

Table 1: Locations for Supply and Setting up of Tents

| Sl. | Location | District | No. of Tents |
|-----|-----------|------------|--------------|
| 1 | Badmul | Nayagarh | 4 |
| 2 | Tikarpada | Angul | 10 |
| 3 | Tarava | Angul | 10 |
| 4 | Jamuani | Mayurbhanj | 4 |
| 5 | Nuanai | Puri | 10 |
| 6 | Rissia | Balasore | 9 |

- 2.2 OFDC Ltd reserves the right to increase or decrease the quantity of Product as per the requirement of the PCCF (WL) & CWLW, Odisha. Payment shall be made only on the actual quantity of delivery of quality Product.
- 2.3 PCCF (Wildlife) & CWLW, Odisha shall provide a land area to the successful bidder for each location on ‘as-is-where-is’ basis. The locations will have concrete base, concrete toilets and GI sheet roofs. Tents are to be fitted/ planned accordingly.

2.4 The successful Bidder shall develop the fitting design of the tents in the existing infrastructures as mentioned in Para 2.3, which shall be approved by PCCF (Wildlife) & CWLW, Odisha before execution of work. The successful bidder shall design and develop the tent structure and associated facilities as per the design & existing infrastructure available at the site. Before manufacturing of the tents the successful bidder shall visit each of the site to ascertain the layout, etc of individual tent.

2.5 Colour combination and other customization of the tents shall be finalized in consultation with the PCCF (Wildlife) & CWLW, Odisha .

2.6 Technical Specifications for supply and setting up of Eco-Friendly Luxury Tents.

Standard size 12ft X 24 ft

Main room - 12ft x 12ft

Bath room - 12ft x 6ft

Varandah (Open)- 12ft x 6ft

2.6.1 Fabric:

a. Inner: 900 Denier fabric with polyester lining (fungus proof)

b. Rot Proof, Colour Fast, 11/12 oz Water Proof, Rip Stop Green Cotton Canvas

c. Repellent Cotton Fabric, 6/7 oz water repellent cotton fabric lining

d. Skirting: SRF 100% Nylon Fabric

2.6.2 Windows:

a. 2 windows of size 2 ft X 2 ft each

b. Poly pet (Insect) Proof Nylon Mesh/ Fiber glass insect proof mesh

c. Weather flap outside

2.6.3 One Door: Flush Door (2.6 ft width and 6.6 ft height)

2.6.4 Door Frame – 1.25 ft thick teak frame shutter fixed with 2 panels of 5 mm thick frosted glass

2.6.5 Fittings / accessories of heavy duty antique brass

2.6.6 The Product should be easy to install and tough & durable.

2.6.7 Platform to anchor tents: 2.5'X2"Salwood reapers,8 mm diameter anchor bolts with 2'X0.5"wooden beading, SD screws.

2.7 **Warranty / Guarantee:** *Five years onsite comprehensive warranty from the date of the installation of Goods against any manufacturing defects and also give the*

warranty declaration that everything to be supplied hereunder shall be free from all defects and faults in material, workmanship, transportation hazards, and shall be of the highest quality and material of the type ordered, shall be in full conformity with the specifications. Any manufacturing defects detected during the above said warranty period shall be rectified free of cost by the Supplier. The Supplier shall submit manufacturer's certificate certifying the quality of the product.

- 2.8 Timeline for delivery and erection of the Product in respective areas: **45 days** from the date of communication of date of approval of the color, fitting design and other specifications of Tents by the P.C.C.F (WL) & CWLW, Odisha. Post erection of the tents, the Supplier shall provide adequate training on maintenance and erection of these tents to the local staff/ representatives of PCCF (Wildlife) & CWLW at each of the six locations at least for **3 days**.
- 2.9 The carpet/ ground sheet inside the tents should be stitched to the side walls of the tent, to prevent entry of reptiles, insects, etc.

3. Eligibility Criteria

For bidders to become eligible to participate in this bidding process, the following basic eligibility conditions must be met.

3.1 Technical Eligibility Conditions

- 3.1.1 The bidder should be an entity incorporated / registered under the Companies Act 2013 or a Limited Liability Partnership registered under the LLP Act 2008 or the Indian Partnership Act 1932 or a Sole Proprietorship firm. The bidder must submit a proof of Registration of the legal entity (Certificate of Incorporation, GST registration certificate)
- 3.1.2 The bidder must be a supplier / manufacturer / authorized distributor/ dealer for Supply and Erection of Eco-Friendly Luxury Tents.
- 3.1.2.1 Bidder must submit at least **one case** of their successful supply of Eco-Friendly Luxury Tents to Govt. / Public Sector / other reputed firms. **Note: The Eco-Friendly Luxury Tents must be of similar nature as required under the scope of this Tender.** Documentary proof (Work Order / Purchase Order / Payment receipt) must be submitted to substantiate the claim.

3.2 Financial Eligibility Conditions

- 3.2.1 Minimum Average Annual Turnover of **INR 50 Lakhs** from tent operations in last 3 financial years ending 31 March 2020. CA certificate and audited annual financial statements to be furnished.

4. Bid Evaluation Criteria:

4.1 Only those Bidders who meet the eligibility criteria under Clause 3, shall qualify for evaluation of their Technical and Financial Bids. Evaluation of the Technical and Financial proposals will be based on Quality cum Cost Based Selection (QCBS) mode with weightage of 70% and 30% for technical and financial proposals, respectively.

4.2 Technical Evaluation:

4.2.1 The Technical evaluation will include the evaluation of the Technical Proposal followed by the evaluation of the Technical Presentation, as specified below:

Table: Technical Evaluation

| Sl. | Description | Requirements | Marks |
|-----|-----------------------------------|---|-------|
| A | Bid Evaluation | | 60 |
| | Sectoral & financial capabilities | The bidder should have an annual average turnover of INR 50 lakhs from tent operations in last 3 years (10 marks) For each additional INR 25 lakhs – 1 mark, (maximum 10 marks) | 20 |
| | | The bidder must have successfully supplied and installed Tents of similar nature during the past 5 years to at least 1 reputed firm/ government/ public corporation (20 marks) For each additional supplying experience of tents of similar nature– 5 marks, (upto 20 marks) | 40 |

Marking on Technical Presentation would be as below:

| | | | |
|-----------------------------|--|--|----|
| B. Presentation on proposal | | | 40 |
| 1 | Company Profile, previous similar experience | The bidder shall present its company profile along with presentation of similar work done. The videos & Photographs of Tents already in operation with details of reference. | 10 |

| | | | |
|----------|-------------------------------|---|-----------|
| 2 | Material Demonstration | The bidder shall present the quality of material, along with design and other specifications. Note: Bidders shall bring the sample material to demonstrate their quality of product. | 30 |
|----------|-------------------------------|---|-----------|

| | | |
|--------------|--------------------|------------|
| A + B | Total Marks | 100 |
|--------------|--------------------|------------|

4.2.2 For each Technical Proposal, the maximum score that can be awarded for each bidder are 100, and the minimum technical score (Ts) that a bidder requires to qualify for evaluation of their Financial Proposal is 60.

4.2.3 Technical Score (Ts): The technical score shall be calculated for Bidders after the presentation and shall be converted to weightage of 60.

4.3 Financial Proposal Evaluation:

4.3.1 The financial bid of only those bidders who qualify the technical evaluation will be opened for financial evaluation.

4.3.2 The bidder quoting lowest amount i.e., L1 bidder will be the preferred bidder. The format for financial proposal is given in Annexure.

4.3.3 Financial Score (Fs): The lowest amount will be the L1 bidder and will get 30 marks. The other bidders will get marks in proportion to L1 score. Thus, if the quote of L1 is INR X and L2 is INR 2X, then L2 will get 15 marks.

4.3.4 Combined and Final Evaluation: Combined score (S) (technical score (Ts) plus financial score (Fs)) shall be calculated based on Technical and financial scores of the Bidder as per QCBS system ($S = Ts + Fs$).

4.3.5 Selection of Bidder: The Bidder securing the highest combined score (S) would be the preferred Bidder. The second and third ranked Bidder shall be kept in reserve and may be invited for negotiations in case the first ranked bidder withdraws or fails to comply with the requirements specified in the RFP document.

5. Tender Document Fee

The proposal shall be accompanied with non-refundable Tender Document fee of INR 10,000 (INR Ten Thousand Only)+ 18% GST in the form of Demand Draft drawn on any scheduled bank in favour of “Managing Director, OFDC Ltd” payable at Bhubaneswar. A bid without the requisite Tender Document fee shall be treated as non-responsive and rejected.

6. Earnest Money Deposit (EMD)

The Proposal shall be accompanied with Earnest Money Deposit (EMD) of INR 100,000 (INR OneLakh Only) in the form of Demand Draft drawn on any scheduled bank in favour of "Managing Director, OFDC Ltd" payable at Bhubaneswar. Proposals without the requisite EMD shall be treated as non-responsive and rejected. Unsuccessful bidder's EMD will be discharged / returned within 30 days from the date of execution of the contract between PCCF (Wildlife) & CWLW, Odisha and the preferred bidder. No interest will be paid on EMD. The EMD of the successful bidder shall be adjusted towards performance security. The EMD may be forfeited in the following cases:

- a) If a bidder withdraws their bid during the Bid validity period
- b) In case of a successful bidder, if the bidder fails to sign the contract within the specified time
- c) The EMD shall be forfeited at the sole discretion of Managing Director, OFDC Ltd in case of any failure by the Supplier to deliver the Product as per the requirements of this Tender

7. Inspection

Inspection of Tents with regard to quality, design and quantity will be done by the officials authorized by the PCCF (Wildlife) & CWLW, Odisha for each ecotour destinations at which tents are installed. Inspection report conforming the design, specification, quality etc as required under this tender of Tents is to be furnished alongwith the invoice for payment. Any defect or deficiencies are to be rectified immediately by the supplier at his own expenses.

8. Terms of payment:

8.1 The Supplier will receive 95% of the payment from the OFDC Ltd within 15 days from the date of commissioning and handing over of the Product and submission of invoice alongwith the inspection report as mentioned in Clause 7 above.

8.2 The balance amount will be paid only after completion of the warranty period of the product as mentioned under Clause 2 of this RFP.

8.3 OFDC Ltd will forfeit the balance amount in case:

- 8.3.1 Supplier fails to rectify the manufacturing defects as required under Clause 2 of this RFP.

9. Bid Validity:

The Bid shall remain valid for a period of 90 days from the last date of submission of bid.

10. Disputes:

All legal disputes are subject to the jurisdiction of Courts in Bhubaneswar only.

11. Right to Reject any or all Bids:

11.1 Notwithstanding anything contained in this invitation document, Managing Director, OFDC Ltd reserves the right to accept or reject any Proposal and to annul this selection Process and reject all proposals, at any time during the bidding process without any liability or any obligation for such acceptance rejection or annulment, and without assigning any reasons thereof and is not under any obligation to accept the lowest offer.

11.2 Managing Director, OFDC Ltd reserves the right to reject any Proposal if:

- a) at any time, a material misrepresentation is made or uncovered, or
- b) the Bidder does not submit sufficient information as being asked for

11.3 Managing Director, OFDC Ltd reserves the right to execute partly / fully the work through other agency / firm.

12. Submission of Bid:

12.1 The Technical Bid (Part A) and Financial Bid (Part B) must be inserted in separate sealed envelopes, along with bidder's name and address in the left-hand bottom corner of the envelope and super scribed in the following manner.

Part-A: TECHNICAL BID FOR“SUPPLY AND INSTALLATION OF ECO-FRIENDLY LUXURY TENTS AT SIX ECOTOURISM DESTINATIONS IN ODISHA”

Part-B: FINANCIAL BID FOR“SUPPLY AND INSTALLTION OF ECO-FRIENDLY LUXURY TENTS AT SIX ECOTOURISM DESTINATIONS IN ODISHA”

Both the envelopes i.e. envelope for Part-A and Envelope for Part-B must be packed in separate sealed outer covers and clearly super scribed with the following:

BID FOR “SUPPLY AND INSTALLATION OF ECO-FRIENDLY LUXURY TENTS AT SIX ECOTOURISM DESTINATIONS IN ODISHA”

The Bidder's name & address shall be mentioned in the left-hand corner of the outer envelope. The inner and outer envelopes shall be addressed to the Managing Director, Odisha Forest Development Corporation Ltd at the following address:

OFDC Ltd, Corporate Office, A/84 Kharavel Nagar, Unit-III, Bhubaneswar, Odisha, PIN-751001

12.2 If the outer envelope and the financial bid envelope is not sealed and marked as mentioned above, then Managing Director, OFDC Ltd will assume no responsibility for the bid's misplacement or premature opening. Telex, cable or facsimile bids will be rejected.

12.3 The following documents are to be submitted in the Technical Bid (Part A):

12.3.1 Documents required under Eligibility Criteria (Clause 3 of this RFP)

12.3.2 Bid Processing Fee as per Clause 5 of this RFP

12.3.3 Earnest Money Deposit as per Clause 6 of this RFP

12.3.4 Annexure-I and Annexure II

12.4 The following documents are to be submitted in the Financial Bid (Part B):

12.4.1 Financial Bid should be quoted in the prescribed format given in Annexure-III.

12.5 The Last date of receiving the tender is Last 20.04.2021 upto 1.00 p.m

13. Bid Submission:

The bids shall be submitted within the given due date in the office of Managing Director, OFDC Ltd by Speed post / Registered post / Dropped in the Tender Box at Corporate Office, OFDC Ltd. Managing Director, OFDC Ltd will not be held responsible for any postal delay.

Note: Proposal received after the deadline for submission prescribed will not be entertained and be rejected.

14. Consortium

Bidders are not allowed to form consortium for participating in the bid.

15. Performance Security

15.1 Managing Director, OFDC Ltd shall issue a Letter of Award (LoA) to the preferred bidder post completion of the evaluation process. Within 7 days of issuance of LoA, the preferred bidder would be required to submit Performance Security and enter into contract with PCCF (Wildlife)& CWLW, Odisha. The Performance Security shall be for an amount equivalent to 2% of the contract value in the form of an irrevocable and unconditional Bank Guarantee from a Scheduled Commercial Bank. The Bank Guarantee shall be drawn in favour of Managing Director, OFDC Ltd, Bhubaneswar.

15.2 The performance security shall be retained till 90 days from the date of completion of warranty period.

Annexure-I

(To be enclosed with Technical Bid)

Date:

To,

**The Managing Director
Odisha Forest Development Corporation Ltd
Corporate Office, A/84 Kharavel Nagar
Unit-III, Bhubaneswar-751001**

Subject: Tender for Supply and Erection of Eco-Friendly Luxury Tents at Six Ecotourism Destinations in Odisha

Sir,

In response to your above referred tender for subject we, _____ submit our Bid for Supply and Erection of Eco-Friendly Luxury Tents at Six Ecotourism Destinations in Odisha in the prescribed format. Our Technical Bid shall be binding upon us for the work and this bid would be valid in accordance with the bid validity mentioned in the subject.

Thanking you,

Yours faithfully,

(Name, Signature)

Address of Communication

Annexure-II

(To be enclosed with Technical Bid)

1. Applicant details

- a. Name of the Bidder-:
- b. Firm's Constitution (Proprietorship / Partnership / Private Limited / Public Limited/ etc.):
- c. Address of Firm:
- d. Date of incorporation and/or commencement of business:
- e. Number of years in sector of relevance:

2. Details of individual(s) who will serve as the point of contact/ communication within the company-

- a. Name-:
- b. Designation-:
- c. Company-:
- d. Address-:
- e. Telephone Number-:
- f. E-mail Address-:

- 3. Turnover**
- | |
|---------|
| 2019-20 |
| 2018-19 |
| 2017-18 |

Yours faithfully,

For and on behalf of (Name of Bidder)

Duly signed by the Authorized Signatory of the Bidder (Name, Title and Address of the Authorized Signatory)

Annexure-III

Financial Bid for Supply of Supply and Erection of Eco-Friendly Luxury Tents at Six Ecotourism Destinations in Odisha

To,

**The Managing Director
Odisha Forest Development Corporation Ltd
Corporate Office, A/84 Kharavel Nagar
Unit-III, Bhubaneswar-751001**

Subject: Financial Bid for Supply and Erection of Eco-Friendly Luxury Tents at Six Ecotourism Destinations in Odisha

We, the undersigned, offer to supply the Tents in accordance with the subject Request for Proposal dated [Insert Date] and our Financial Bid as per details mentioned below:

| Sl. | Items | Quantity of Tents | Rate of each Tents (INR) | Total Amount (INR in Figure) | Total Amount (INR in Words) |
|----------|--|-------------------|--------------------------|------------------------------|-----------------------------|
| 1 | Tents (Includes transportation, installation and commissioning) | 47 | | | |

1. All the rates should be FOR the Ecotourism destination and includes, transportation, insurance, installation.
2. GST will be paid extra as applicable.

Our Financial Bid shall be binding upon us for the work and this bid would be valid in accordance with the bid validity mentioned in the subject RFP. The Financial bid is without any condition.

Yours faithfully,

For and on behalf of (Name of Bidder)

Duly signed by the Authorized Signatory of the Bidder

(Name, Title and Address of the Authorized Signatory)

